



REPUBLIC OF THE PHILIPPINES
TEACHER EDUCATION COUNCIL

Minutes of the Meeting

Subject: 2 nd Extended Executive Committee Meeting	
Date: 20 July 2026	Time Started: 8:37 AM
Venue: TEC Boardroom, 9/F, The Upper Class Building, Quezon City	Time Ended: 11:18 AM

Attendance:

No.	Name	Position / Designation	Office / Station
1.	Dr. Jennie V. Jocson	Executive Director (ED) V	Office of the Executive Director (OED)
2.	Dr. Adrian Lawrence P. Carvajal	Director II	Student Incentives and Support Office (SISO)
3.	Grethel T. Ledesma	Director II	Finance and Administrative Office (FAO)
4.	Dr. Joe-Bren L. Consueulo	Director II	Quality Pre-Service Teacher Education Office (QPTEO)
5.	Donnadette SG. Belza	Executive Assistant (EA) IV	Office of the Executive Director (OED)
6.	Amanah Fatima C. Villapando	Project Development Officer IV	Office of the Executive Director (OED)
7.	Jairo H. Osorio	Executive Assistant (EA) III	Office of the Executive Director (OED)
8.	Michael Wilson I. Rosero	Project Development Officer V	Student Incentives and Support Office (SISO)
9.	Noemi S. Baysa	Chief Education Program Specialist	Quality Teaching Office (QTO_
10.	Donna Yvette D. Co	Project Development Officer IV	Consortium and Partnerships (CAP) Unit
11.	Tyrone Robert C. Garcia	Project Development Officer III	Consortium and Partnerships (CAP) Unit
12.	Rizza Q. Abarca	Project Development Officer II	Finance and Administrative Office (FAO)
13.	Alexander Joerenz E. Escallente	Executive Assistant I	Quality Pre-Service Teacher Education Office (QPTEO)
14.	Daryl Faye H. Lozada	Project Development Officer II	Student Incentives and Support Office (SISO)

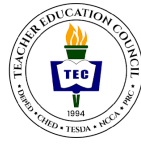
Minutes of the Meeting (MoM):

Item	Discussion Point	Deliverable	Update
Preliminaries	- Mr. Osorio presented the items in the agenda and the action required per item. - ED Jocson called the meeting to order.		
Schedules for July and August 2026	ED Jocson reminded ADASes and Executive Assistants to		



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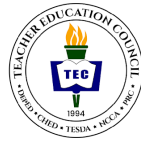
• Australia Travel	maintain the office calendar and ensure that the office activities are properly color coded. • ED Jocson also instructed QPTCO to remove all scheduled activities that are already cancelled. She also clarified that putting tentative schedules on the calendar is okay but the schedules should be confirmed as soon as proposals and session guides are ready and approved. • Dir. Joe-Bren and Dir. Adrian will join ED Jocson at the Co-Design Workshop in PNU Manila on Wednesday, July 22, 2026. • Schedule on IPCR review should not be blocked in one timeframe only. HR is advised to create a schedule for selected personnel including an Execom Member who heads the office. • EAs are advised to clear the tentative schedule of the Australia Travel set on the calendar (August 1 to 8, 2026).	• Personnel schedule on those for renewal will begin on Wednesday, July 22, 2026. • Ms. Belza to prepare the resolution for ED Jocson's decision and approval. The	
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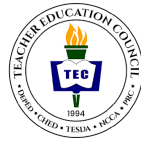
• Finland Travel	ED Jocscon clarified that the new schedule of the travel is set during the last week of August to first week of September. • All Directors, except Dir. Adrian, and all chiefs, will join ED on the travel to Australia. Dir. Tadeo will be invited to join the travel if he is not officially designated yet on the travel schedule. • The SEPS will most likely join the travel as well to complete the delegates to Australia. • Mr. Osorio presented the indicative itinerary coordinated with the embassy of the Philippines in Finland. All delegates, including Principals, will leave on September 7 and arrive on September 8, 2026. Finland itinerary : • Sept 7: Departure, 2pm. • Sept 8: Arrival in Finland, 6am. • Sept 9: Activity and meeting with Finnish teachers. • Sept 10: University of Helsinki, Faculty of Education Sciences.	resolution should be signed next week for finalization by the first week of August. • Asec Delfin will join the team until the end of the travel. The principals will leave as soon after the meetings on September 9-11. • Remove Dr. Zerrudo's name on the list of principals and include his representative's name in his replacement. • ED Jocscon instructed the team to finalize the details of the travel and PR of the tickets within the day, July 20, 2026.	
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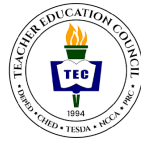
• Other international learning visits	• Sept 11: Meeting with education and culture committee. Meeting with the education minister. • September 12-14: Rest • September 13: City visits • Dir Adrian asked if Education Finland is a private organization. As confirmed by Mr. Osorio, this is a public organization, and performs a similar role as the Alliance of Concerned Teachers (ACT) Party-list in the Philippines. • The list of confirmed participants were also presented, including the two EAs of OED. However, a reconfirmation is needed since their confirmation was on the initial schedule of the travel. • Mr. Osorio mentioned that the remaining travels of TECS will be to Vietnam, Canada, and Uzbekistan. ED Jocson clarified that the travel to Uzbekistan is to be facilitated by EDCOM. The travel to Canada might not push through this year.		
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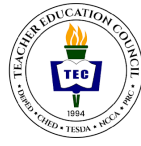
September high-level activities Awarding and Incentives Ceremony (September 30, 2026) Teacher Education Roadmap Caravan (September 21-26, 2026)	- Ms. Belza presented the three big activities of TEC to celebrate the National Teacher's Month from September 1 to October 5, 2026. - The Awarding and Incentives ceremony will be the major event of TEC on September 30, 2026. The target VVIP for the event is PBBM. ED Jocson mentioned to invite legislators and list them before EDCOM, government agencies such as DepDev, etc. - ED Jocson also inquired how SISO and QPTEO are ready for this ceremony, including their timeline and deliverables. - EAs and ADASes are instructed to block the calendar of all offices on those dates. No activities shall be facilitated to prioritize the manpower needed for the caravan. All offices will be involved and manage their own sessions. - Workshop and Forum will also be facilitated in the caravan in	- ED Jocson instructed the EAs to check the anniversary of TEC this September and propose an activity related to it. This can also be facilitated online. - ED Jocson instructed all offices to list all potential guests for the event. - All awardees will be passed through a referendum this August. from the council with a minimum of two-week timeframe for their approval.	
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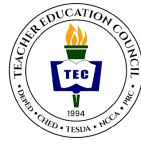
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TEC Commemorative Exhibit (September 1-30, 2026)	partnership with SISO for CPD application. • Dir. Adrian reminded that the application for the event should be submitted at least 45 days before the event. • ED Jocson clarified on how TEC will pay SLU for the venue. Ms. Belza clarified that all event materials will be procured by TEC. • TEC will also coordinate with UC as another event venue for the event. • The venues for the exhibit are the following: 1. SM Megamall 2. Senate 3. House of Representatives 4. Manila Hotel • ED Jocson instructed Ms. Belza that the inaugural activity and ribbon cutting should be in a government institution. She prefers to have the event in the House of Representatives.	• ED Jocson will look closely on the preparations for these three big events. A special order will be released for all the working committees with the Execom as chair and Chiefs as members.	
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Reminders on the Deliverables of Offices and Units • Execom Workstreams as of July 18	• ED Jocson presented the Execom workstreams as of July 18, 2026 on her lens as Executive Director. The listed deliverables are both negotiable and non-negotiable. However, some of them can still be clarified with her as needed. • The Execom are expected to populate the table and confirm ED's expected deliverables per item. • Below are the items listed by ED Jocson per office: SISO 1. TESP link with PhilSA 2. Teacher education data and how it differs from PHILTER 3. TEI Mindanao support 4. Research summit 5. Printing press framework (Publication of NTERA, RITE) 6. RITE 2 Decisions 7. CPD Support for Teachers - Accomplishments 8. Work with NEAP on incentives for techpro. QTO 1. Call for best practice of exemplar, and coordinate with Comms on	• ED Jocson to provide the working file of the Execom workstreams and for them to identify if the listed work is ready for taking. • QTO is advised to expedite the sourcing of a Project Development Officer III to support the office's work.	
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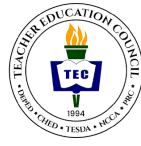
	the design of exemplar development 2. Teacher registry and how PRC data is linked to DepEd Data 3. PQF, Level of work for teachers, and how T1 is differentiated from T2 4. Professional standards for School Heads and Supervisors 5. New RPMS QPTO: 1. Reframing of the graduate teacher education and meet with RITQ. Define the design and starting point from reframed pre-service teacher education 2. Implementation of reframed pre-service teacher education curriculum 3. QA perspective on CapEn and added layer of experiential learning FAO: 1. Innovations for FAO 2. Application of bond for all plantilla personnel for foreseeable travel needs 3. Guidelines on all FAO concerns 4. Prepare big meeting with everybody involved not only to		
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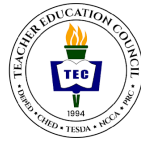
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	talk about guidelines but discussed as scenario based (sample: travel, and all other activities where Cash Advance is used).		
Enhanced Consortia and Partnerships (CaP) Framework	• Mr. Garcia presented the updated CaP Framework reflecting the Execom feedback from the previous meetings. They also presented illustrative examples to contextualize the definitions. • ED Jocson suggested that the framework can be launched in September through a video, with contents defined by CAP unit. • ED Jocson also asked Dir. Adrian if a notice to proceed is already issued to the PR Firm to have them develop the video for its launch. • All documents related to the publication of the CaP Framework should be ready by mid-August. • The following suggestions are noted as inputs in further improving the framework: ◦ Dir. Joe-Bren suggested embedding M & E in every phase of the framework to	• The PR Firm will develop the video for TEC after their onboarding. • CAP is instructed to route the revisions to Execom in the interest of time including process owners. Ms. Villapando is also instructed to include the process of CAP in the Operations Manual. • Ms. Belza was also given informed to include CAP in the OS of TECS once they are institutionalized	



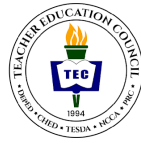
	seal gaps and note possible risks. ○ Dir. Adrian suggested to add another phase of MERL to the framework. Also, he mentioned that the Execom and the Council should be the endpoint so they can decide on the ways forward for CaP. ○ ED Jocson suggested that the funding guidelines should be embedded as a section to the report. She also suggested to relate Dir. Grethel's comments on including the Execom in every phase of the framework to ensure check and balance on CaP. ● Chief Mhawi raised the motion to approve the CaP Framework subject to further revisions once it is disseminated to the team.		
Proposed TEC Awards Rubrics	● Chief Mhawi started his presentation on providing details on applications received for the TEC awards. ED Jocson responded that these optics are attractive for the principals and instructed SISO to release a video on this.	● ED Jocson instructed SISO to release a video similar to the release for the COEs. Include messages from PBBM, Sec. Angara, and One Education. This video serves as a teaser for the event in September.	



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	• To complete the selection phase of the TEC awards, a capacity building of evaluators originally scheduled online on July 28-29, 2026 was inquired for approval to be held onsite on July 30-31. ED Jocson approved the updated schedule and instructed the team to purchase meals using the petty cash. Dir. Grethel reminded SISO to observe proper financial documentation following specifications under PPMP/APP. • Chief Mhawi further detailed the features of the rubrics and the revisions made for Execom's approval. ED Jocson inquires if research quality is part of the rubrics. Chief Mhawi confirmed that this is under level 5 of the rubrics. • ED Jocson also asked if the rubrics will be published after Execom's approval. Dir. Adrian concurred on the idea; however, Dir. Joe-Bren disagreed, citing that this is a crucial document for assessment. Dir. Grethel also mentioned that MOVs should be included in the guidelines. Chief Mhawi confirmed that requests	• On the activity report, the team is instructed to include all those who are involved and what happened in the development. Full report should also contain MERL component of the • For Batch 2 of TEC Awards, the call for applications will again be launched in October to give the team ample time to review and support submissions.	
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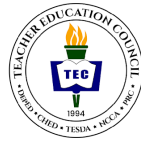
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	for MOVs are included in the published guidelines. • Ms. Belza inquired if TEC can be part of the selection committee especially if there are applicants from the TVET area. The Execom concurred to include assessors from TESDA and DepEd for a more comprehensive list of assessors. • ED Jocson reiterated that assessors should not only be from the pool of assessors that TEC has. TEC should also be able to develop assessors who could be part of the REC awards. • ED Jocson also reminded SISO on the use of the conjunction “and” for indicators in the rubrics. • For the award recipients, Dir. Joe-bren inquired about posting the finalists for the TEC awards 72 hours or less before the ceremony. Chief Mhawi responded that this is not part of the guidelines but SISO plans to have a feature posting on TEC’s social media. • Chief Noemi moved the approval of the rubrics pending additional revisions and inputs, and was seconded by Dir. Grethel.		
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Plaques of Excellence	- Chief Mhawi presented the vetted design of the plaque designed in partnership with the Comms Team. ED Jocson inquired on the difference of this design with the ones given to COEs during the awarding. Chief Mhawi mentioned that since the award is given individually, it is rightful to have this as a plaque instead of a certificate. - ED Jocson approved the design of the plaque.		
List of Assessors	Chief Mhawi presented the list of identified assessors as coordinated with QTO. The Execom noticed that most of the ones listed are from TEIs. ED Jocson instructed SISO to finalize the list with QTO.		
Proposed Individual Certificate of Completion for RITE 1 studies, including the selection of studies to be identified as TEC-funded	- Dir. Adrian presented the sample of the versions of the Certificate of Completion; noting the difference on the declaration/non-declaration of TEC funding on publication. - ED Jocson mentioned that for certificates noting the	- Dir. Adrian to provide recommendation on who will take authorship for the publication of RITE Research 3 - On research 6, EAs to design an activity on the first month	



research and/or non-TEC-funded research	non-declaration of TEC funding, write a letter that we are accepting the research but TEC will not be mentioned in any potential publication, subject to approval from TEC. The RITE 1 researches are presented to ED for final decision and feedback: 1. Profiling of the Teacher Education: Scoping and Scanning of Teacher Education in the Country (Phase 2) - not approved 2. Development of Experiential Learning Models for Pre-Service Teacher Education - include in priorities for QP but not sure if useful for TEC 3. Collaborative Design Process in Reframing the Pre-service Teacher Education Curriculum in the Philippines - accepted; but authorship is still subject for Dir. Adrian's recommendation 4. Development of a Model in Assessing Learning Outcomes in Teacher Education Programs - not approved	of Q4 on research translation to policy • Dir. Adrian to review MOA requirements on RITE 1 and write a letter to PNU President Tuga including the requirements to finalize RITE 1. • Dir. Grethel also reminded that for the payment process, make sure that the documentation is complete to avoid delays in processing. • Dir. Joe-Bren to use Research 7 as a resource for RITQ when doing the research for the graduate programs. • Submit Research Research 5 and Research 8 to ED Jocson for her review • Individual Certificate of Completion for RITE 1 is not approved yet but to be sent again to ED Jocson for her review. The certificate will be subjected for Execom's review in the next meeting.	
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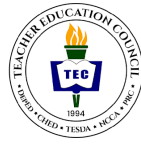
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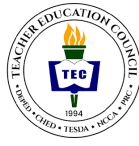
	5. The Philippine Perspective: International Successful School Principalship Project (ISSPP) - for review and approval for viability of policy paper publication; if approved, there should be a project for implementation in 2027 6. Admission and Retention Policies of Teacher Education Institutions: Leading Towards Developing a Philippine Qualifying Examination and an Admission and Retention Framework for Pre-Service Teachers - urgent for policy publication 7. Development Of Graduate Curricular Program For In-Service Teachers' Professional Development - not approved 8. Developing a Framework for the Professional Identity Formation of Teacher Educators - for submission to ED for her review 9. Redirecting Senior High School (SHS) to Support Track-to-Teacher Education -		
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	not approved but for another layer of reading 10. Identifying Exemplary Practices of Teachers, School Heads, and Supervisors, and Teacher Educators - for Chief Noemi's review and recommendation		
Proposed Guidelines for Professional Development (PD) Incentives for Professional Organizations	Discussion of this item is deferred.	• ED reminded SISO to provide proof that the guidelines have been reviewed by the Legal Team and comply based on their feedback. • A meeting with FAO should also be facilitated simultaneously to ensure that the guidelines have noted the needed documentation for this. • ED Jocson also approved extending the deadline of submissions until August 30 but moving forward, application submissions should not need deadlines but coordinate with Comms Team on its regular posting to social media.	
Proposed Continuing Professional Development (CPD) application process	• Dir. Adrian presented the CPD workflow and informed the Execom that the new lead for this is Arabella, joined by Faye. • ED Jocson commented on the flowchart and mentioned that	• ED Jocson reminded that learnings from the workflow should be included in the template of program proposals for 2027.	



	OED has a pending meeting with CPDD in August on streamlining applications submitted through CPDAS. • Dir. Adrian highlighted that the role of SISO in the workflow is highlighted in Phase 1 on facilitating the documents for submission to CPDAS. He also mentioned that the team stretched the timeline to up to 60 days to make sure that there is ample time to check the completeness of the attachments. • Dir. Adrian and SISO Team also recommended to assign focals per office to ensure proper coordination on application of activities for CPD accreditation. Below are the recommended focals per office: SISO: Arabella De Guzman QPTO: Clarence Jillian V. Maala QTO: Roseller C. Garcia OED/OED: Ryan N. Almonte FAO: Maria Angelica C. Cantara • Dir. Joe-Bren moved the approval and adjustment of the proposed Document Development and	• ED Jocson instructed SISO to coordinate with HR to remind plantilla personnel to submit updated CV for filing. • Minute notetakers to provide the list of focals to Ryan for the preparation of Special Order.	
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	Vetting Process and office focals; seconded by Dir. Grethel.		
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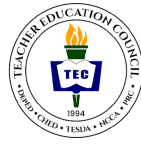


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Others matters COA Request to Submit Focal for each of the programs	The following focals have been identified per TEC program as requested by COA: • Teacher Education Scholarship Program Michael Wilson I. Rosero • Pre-Service Teacher Education Curriculum Program Iking Rellosa • Affirmation of Career Stages Michael Wilson I. Rosero • Career Guidance Michael Wilson I. Rosero • Gender and Development Ruth Raygon • Senior Citizen and Person with Disability Ruth Raygon • Youth Development Program Ms. Ruth Raygon • Disaster and Risk Reduction Ernie H. Castillo • Energy Efficiency Dir. Grethel Ledesma • Property Insurance Roberto Mendoza III • Transparency Seal Atty. Joan Lucero	• List of interim leads and co-leads will be released through a Special Order signed by ED Jocson.	
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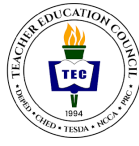
Data Privacy Officer (DPO) Change Management Committee	Dir. Joe-Bren is assigned as DPO; and the assigned co-lead is Atty. Joan.		
HRM PSB	Dir. Joe-Bren is also assigned as head of HRM PSB.		
L&D	For L&D, Performance Management Chairs and PRAISE Committee, Dir. Grethel will be the interim head.		
Finance Third Signatory	Dir. Adrian is assigned as finance third signatory		
Plantilla for Internal Audit	ED Jocson mentioned that we can leave this as it is in the meantime and decide within the year once demand arises.		
Possible Interim Rearrangement for QP	ED Jocson advised Dir. Joe-bren not to look at the office structure yet unless Plantilla is released for QP.		
Procurement	List of items for discussion but for ED Jocson's review first.		
Support Sulu	Dir. Adrian is advised to sit with MSU-IIT leads to assist Sulu.		
Research Summit	SISO Team to develop the design for ED Jocson's review.		

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Reviewed by:



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